

N.T. Heung Yee Kuk Tai Po District Secondary School
Report on the Use of Capacity Enhancement Grant 2022/2023 School Year

Area	Descriptions & Objectives	Evaluation Results	Budget Amount (\$)	Actual Expenses (\$)
Teaching Assistant for Teaching & Learning	<ul style="list-style-type: none"> ● Regular teachers will be released from some non-teaching duties and have more time to focus on student / curriculum development ● Teaching Assistant can facilitate enhancement activities for students of different abilities and needs ● Teaching Assistant can facilitate a conducive study environment to optimize student performance 	<ul style="list-style-type: none"> ● The workload of teachers was reduced by assisting teachers in updating the learning and teaching materials, and organizing the digital materials collected from different sources to support students' learning and improve their working performance. ● Worked closely with students for the preparation of competitions and exhibitions by providing training, workshops, etc., to help students develop their skills and abilities, meet the standard requirements and extend their knowledge. ● Assisted the school in conducting questionnaire surveys, collecting and organizing relevant data, and optimizing school performance. ● All panels agreed that the Teaching Assistants were responsible and able to organize work effectively. The learning and teaching materials prepared including study notes and worksheets were adopted in daily lesson. 	533,932.00	289,699.40